



## **Monkfrith School**

### **Charging and Remissions Policy**

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experience can make towards pupils' personal and social education. The Governing Body aim to promote and provide such activities, both as part of a broad and balanced curriculum for the pupils of the school and as additional activities.

#### **Charges**

There are some activities which the School cannot charge for, which include:

- an admission application
- education provided during school hours
- education outside school hours that is part of the National Curriculum
- Instrument or vocal tuition, unless it is provided at the request of the parent

There are some activities which the School can charge for, which include:

- Any books, materials or instruments, where the child's parent wishes him/her to own them
- Individual instrumental tuition - The cost to pupils for providing individual instrumental tuition.

There are some activities that the School may choose to charge for:

- education provided outside of school hours that is not part of the National Curriculum (eg. the board and lodging element of any residential trip)
- activities outside school hours, where the activity is deemed to be an optional extra (eg. extended day service)

#### **'Optional extras'**

The School may, from time to time, amend the categories of activity for which a charge may be made. Nothing in this policy statement precludes the School from inviting parents to make a voluntary contribution towards the cost of providing any additional experience deemed to be of educational value by the staff and governors of the school. There is no obligation for the parents to contribute and no child will be excluded from an activity because there has not been one. The School reserves the right to cancel if insufficient contributions are forthcoming.

#### **Willful Damage**

Governors reserve the right to recover the cost of repairs or replacements, due to willful damage.

## Remissions

Where the parents of a pupil are in receipt of Income Support or Child taxCredit, the Governing Body will remit a minimum of half and up to the full the cost of board and lodging for any residential activity that is organised for the pupil if the activity is deemed to take place within school hours and is a requirement of the National Curriculum.

The Headteacher may wish to remit in full or in part, the cost of other activities for particular groups of parents. The circumstances in which remissions will be made should be explained in this policy statement. The following is one example:-

"In other circumstances there may be cases of family hardship which make it difficult for pupils to take part in particular activities for which a charge is made. When arranging a chargeable activity, the Headteacher will invite parents to apply in confidence, for the remission of charges, in part or in full."

This information will be shared with the Governing Body via the Pupil Premium Strategy.

This policy will be reviewed annually by the Governing Body.

Reviewed: October 2022.

To be reviewed: October 2023.